

ସଂସ୍ଥାପକ। ସେହିପରି ଅପଡେଟ୍ କରିପାରିବେ ବୋଲି ପରାମର୍ଶ ଦିଆଯାଇଛି।

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OFFICE OF THE PRINCIPAL KHAIRA COLLEGE, KHAIRA

Dist.: Balasore (Odisha), PIN - 756048

NAAC ACCREDITED - 'B+'

Ph.: 06788-233242, Website: www.khairacollegekhaira.com

email: khairacollege@gmail.com

Notice No. 12

Date: 08.06.26

TENDER CALL NOTICE

Sealed quotations are invited from the respected Authorized Dealers/Sole selling agents/Stockiest/Service Agencies/Firms, for supply and installation of IT equipment's at Khaira College, Khaira of Balasore District. The details regarding the tender (Brand, Brief specification etc.) may be downloaded from the website i.e. www.khairacollegekhaira.com. The tender completed in all respects should be submitted to The Principal, Khaira College, Khaira, P.O./Via: Khaira, Dist.: Balasore, PIN - 756048. The tender should reach this office through Registered Post/Speed Post/Courier Service latest by 18.06.2026 (Thursday).

Sd./- Principal

Khaira College, Khaira, Balasore



Office of the Principal
KHAIRA COLLEGE, KHAIRA
DIST- BALASORE (ODISHA), PIN-756048

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Sd/-Principal
Principal
Khaira College, Khaira
Balasore

INVITATION FOR BIDS

BID DOCUMENT FOR PURCHASE OF DESKTOP COMPUTERS, MFD/ MFPs, & ITS PERIPHERALS OF KHAIRA COLLEGE, BALASORE DISTRICT.



1. Terms & Conditions
2. Tender Application Performa/Format/Details of Bidder
3. List of Items (Specification details)

Annexure-A
Annexure-B
Annexure-C

ANNEXURE-A

TERMS&CONDITIONS.

- 1 The intending bidders may apply for in our prescribed Performa/ format by downloading bid form and documents from the website www.khairacollege.com
- 2 The quotation shall furnish the true copy of the authorized dealer certificates issued from the company brand.
- 3 The interested firms are advised to submit the envelope containing the quotation/ tender should be properly sealed (preferably wax/ cello tape seal) and super scribed as "Sealed tender against Tender Call Notice No.12 Dated 08/06/2026 FOR "SUPPLY & INSTALLATION OF IT EQUIPMENTS" to **THE KHAIRA COLLEGE, BALASORE, AT-KHAIRA, PO-KHAIRA, PIN-756048, DIST. -BALASORE, ODISHA.** If the envelope containing the quotation is not sealed and marked as above, the undersigned will assume no responsibility for its misplacement or premature opening.
- 4 The number and quantity mentioned in the above Tender Notice is the probable number and quantity required to be purchased. The same may be increased or decreased according to the requirement.
- 5 The sealed documents shall be opened at the Principal's Office on at **1.30 P.M** on dated **23/06/2026** in presence of the Distinct Technical / Purchase Committee. In case of any unavoidable circumstances, if the Tender could not be opened on the scheduled date, then the rescheduled date will be fixed & notified as per decision of the authority.
- 6 Only Registered post/Speed post/currier quotation will be allowed and the authority shall not be responsible for any type of postal delay. Conditional/Incomplete quotations are liable for rejection.
- 7 The intending bidder should submit an undertaking at his/her firm has not been blacklisted by any Govt. organization.
- 8 Model/Specification and Price should be clearly maintained by the bidder in the rate quoted format.
- 9 The Specification/configuration mentioned in Annexure-C may be same or higher. If the vender/bidder will apply in lower specification of the tender, those vendors will be summarily rejected.
- 10 Please enclose your valid up-to-date GSTIN No., PAN Card No. and ITR/TDS clearance certificate. If selected, then the supplier has to submit every document needed by this office for payment.



- 11 **The bidder must submit guarantee and warranty for minimum period 3 years of Desktop Computer, MFD/MFPs 3 years and 2 years of Battery for 600VA offline UPSs. At least 1 year free support from the dealer end.**
- 12 The Bidders/Vendors are requested to highlight/underline the specifications in the Technical Brochure as per the specification. The company should submit all relevant drawings & sketches of each product separately in line with specifications along with the bid.
- 13 Quoted price should include cost of items/equipments/services, installation commissioning, transportation to designated location, maintenance cost for OEM warranty periods and taxes/duties etc.
- 14 The Authority reserves the right to negotiate with the successful bidders only.
- 15 Any difference or variations in the brand name or specification other than our specification should not be entertained.
- 16 Tender(s) without appropriate EMD will be rejected at the spot of opening of the tender and no reconsideration will be made.
- 17 Arithmetical errors in the financial bids will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, it's bid will be rejected. If there is a discrepancy between the price quoted in words and figures, the rate quoted in words will be taken as final and shall be binding on the agency.
- 18 The date of delivery mentioned in order should be strictly adhered, the office reserves the right not to accept the delivery in part or full and to claim the liquid at damages/Penalty at 1% per week or part thereof subject to a maximum of 10% of the total value of the supply order which may be deducted from the final bill.
- 19 The rate quoted for items should be inclusive of all taxes, installation charges and transportation charges.
- 20 The EMD (refundable) Rs.5000/-, Tender paper cost (Non-refundable) is Rs. 500/- shall be deposited in shape of Bank Draft drawn on any Nationalized Banking favor of **PRINCIPAL KHAIRA COLLEGE, KHAIRA, PAYABLE AT KHAIRA.**
- 21 EMD will be forfeited if the vendor fails the terms and condition.
- 22 Payment will be released after submission of delivery certificate, PDI, Installation Certificate, Stock entry Certificate.
- 23 In event of any dispute, the matter shall be finalized/settled within the jurisdiction of the Balasore.

Place:

Date:

Seal & Full Signature of the Applicant



Annexure-B

CHECKLIST

<u>SLNO</u>	<u>Description</u>	<u>Start page</u>	<u>End page</u>	<u>Total page</u>
01	Tender cost in shape of bank draft.			
02	Self-attested copy of GST registration certificate.			
03	Self-attested copy of Pan Card			
04	Self-attested copy of last income tax return			
05	Self-attested copy of authorization certificate			
06	Self-attested copy of bidder's profile			
07	Copy of brochure in support of technical specification of equipment			
08	Self-declaration for non-blacklisting copy			
09	Price schedule			
10	Undertaking of 1 year free service support from the dealer end			



UNDERTAKING PROFORMA

Undertaking Regarding Non-Blacklisting

I/We hereby undertake and certify that our firm/company has not been blacklisted, debarred, or banned by any Central Government Department, State Government Department, Public Sector Undertaking (PSU), Autonomous Body, Statutory Authority, or any other Government organization as on the date of submission of this undertaking.

I/We further declare that no proceedings for blacklisting or debarment are pending against our firm/company before any Government authority. In the event that the above declaration is found to be false or incorrect, the competent authority shall have the right to reject our bid/proposal and take appropriate action as deemed fit.

Date: _____

Place: _____

Signature of Authorized Signatory: _____

Name: _____

Designation: _____

Name of the Firm/Company: _____

Seal of the Firm/Company



UNDERTAKING PROFORMA

Undertaking for One-Year Free Service Support

I/We hereby undertake that I/We shall provide free service support for a period of one (01) year from the date of installation/commissioning of the supplied equipment/item. During this period, all routine service visits, inspection, troubleshooting, and necessary maintenance support shall be provided free of cost from my/our end. I/We further assure prompt technical assistance to ensure the satisfactory performance and uninterrupted functioning of the equipment/item throughout the warranty/service support period.

Authorized Signatory

Name: _____

Designation: _____

Dealer/Firm Name: _____

Date: _____

Seal & Signature: _____



OUR REQUIRED SPECIFICATIONS FOR THE DESKTOP, PRINTER AND UPS.

Processors

Processor Generation

14th Generation Intel® Core™ i3 processor

Processor Name

Intel® Core™ i3-14100 (up to 4.7 GHz with Intel® Turbo Boost Technology, 12 MB L3 cache, 4 cores, 8 threads)

Processor Frequency Technology

Intel® Turbo Boost Technology

Chipset: Intel® H770

Processor foot note:-Multi-core is designed to improve performance of certain software products. Not all customers or software applications will necessarily benefit from use of this technology. Performance and clock frequency will vary depending on application workload and your hardware and software configurations. Intel's numbering, branding and/or naming is not a measurement of higher performance.
Intel® Turbo Boost performance varies depending on hardware, software and overall system configuration. See <http://www.intel.com/technology/turboboost/> for more information.

Memory RAM :

Memory 8 GB DDR5-4800 MT/s (1 x 8 GB)

Memory slots 2 DIMM

Memory Note Transfer rates up to 4800 MT/s.

Memory layout:-1 x 8 GB

Storage:-Hard drive description

512 GB PCIe® Gen4 NVMe™ M.2 SSD

Cloud service:-25 GB Dropbox storage for 12 months

Display and graphics:

Graphics Intel® UHD Graphics

Screen size Without Screen

MULTIMEDIA AND INPUT DEVICES

Pointing device:-HP 125 USB Black Wired Mouse

Keyboard:-HP 125 USB Black Wired Keyboard

CONNECTIVITY AND COMMUNICATIONS

Network interface:-Integrated 10/100/1000 GbE LAN

Wireless:-Realtek Wi-Fi 6 (2x2) and Bluetooth® 5.4 wireless card

I/O Port location Front

Ports 1 USB Type-C 10Gbps signaling rate;

3 USB Type-A 5Gbps signaling rate;

1 headphone/microphone combo

I/O Port location Rear

Ports 4 USB 2.0 Type-A; 1 RJ-45; 1 line out

Expansion slots :-2 M.2 (1 for SSD, 1 for WLAN)

Video connectors:-1 HDMI 1.4b; 1 DisplayPort™ 1.4a

HDMI out – version:-1.4b



BATTERY AND POWER

Power supply type

180 W 80 Plus Gold certified power supply

ENERGY STAR® certified

ENERGY STAR® certified

Dimensions And Weight

Dimensions (W x D x H)

30.35 x 10 x 30.80 cm

Weight 3.8 kg

Warranty And Services

Warranty 3 Years Warranty

At least 1 Year free support from the Dealer end.

Operating System & Application software Included

- Microsoft Office Home 2024 Lifetime Subscription
- Windows 11 Home Genuine
- QUICKHEAL ANTIVIRUS 1 YEAR
- 1 Month trial for new Microsoft 365 customers

PRINTER SPECIFICATIONS

- HP LASERJET PRO MFP 126NW PLUS

UPS

- MICTOTEK LEGEND 650S



DESKTOP SPECIFICATIONS

SL NO	MAKE/ MODEL	ITEMS	SPECIFICATIONS	UNIT	PRICE
1	HP/ DELL/ LENOVO Commercial desktop	CABINET FORM FACTOR	TOWER/ MICROTOWER	15.1to26ltr	01
		Motherboard Chipset number	IntelH670		
		Processor make	INTEL		
		PROCESSOR	X86/64BITarchitecture		
		Processor generation	Corei3/i5 13th		
		Processor description	IntelCorei3/i5		
		Process or number	Intelcorei3/i5		
		Number of core & threads per processor	Max turbo frequency 4.5Ghz 4 cores and 8 threads		
		Operating system	Microsoft win11 home factory preloaded		
		Ram size	DDR4 8GB 3200(16*1) 2DIMM slots		
		Ram expand ability	64 GB		
		Integrated graphics	Intel UHD graphics 770		
		Supported for discrete NVIDIA/AMD graphics card up to 6 GB	yes		
		Type of drives used	NVM e SSD		
		Total SSD Capacity	512GB NVMe SSD		
		Optical drive	NA		
		Hdd	NA		
		Drive bays	two		
		Slots for up gradation	1pciexpress4.0/1pciexpress3.0/1pci(Full Height)/2M.2 slots for WLAN & SSD		
		LAN	LAN integrated 10/100/1000M		
		PORT & CONNECTORS	Front headphone/microphone combo, 3 superspeed USB 5GBPS signaling rate, 2 super speed USB 10 GBPS signaling rate, 1 USB TYPE C, total 6 no's USB in front for easy access rear, 1 HDMI, 1 SERIAL, 1 Line in, 1 line out, 1 power connector, 1 rj-45, 1 dp, 2 USB 2.0		
		Firm ware trust ed platform Module	Tem 2.0		
		Hard ware security lock slot	yes		
		Power supply	180-260 watt internal power supply with minimum 90% efficiency		
		Certificate	OEM authorization		
		Keyboard and mouse	USB keyboard and USB mouse		
		HP Monitor	19.5" LED display CTO&OEM CERTIFIED		
		YEARS OF WARRENTY	3 YEAR ON SITE WARRENTY		

(Handwritten signature)



APC600VAUPS

SL.NO	MAKE/MODEL	ITEMS	SPECIFICATIONS	UNIT	PRICE
01	APC/600VA	UPS CAPACITY	600 VA	01	
		Input voltage	230v AC		
		Grown out transfer	145v AC		
		Overvoltage	230v AC		
		Voltage on battery	230v AC		
		Frequency on battery	50 Hz		
		Transfer time	50 hz 6ms		
		Air Ventilation	Side & back		
		Protection from Humidity and dust	UPS have conformal paint coating on pcs for Insulation for dust and humidity		
		Battery saver option	UPS have battery saver option to increase the Life of the battery up 5year		
		No load shutdown	UPS WORK on load of 2 to3 watts also		
		Ac surge protection	Fulltime160votes		
		Automatic Restart of UPS	YES		
		TYPE maintenance free	12v,7.2AH		
		Typical recharge time	4-6hours		
		Operating temperature	0cto45degreec		
		Strong temperature	-15cto45degreec		
		3poweroutlets	With battery backup and surge protection		
		Power cord	1.2 meters		
		Run time for single pc load	30minnormalmode		
		Runtime for Workstation pc load	15minnormalmode		
		Battery saver	Toggle button		
		Certification	BIS		
		Designed and manufactured in India	yes		
		WARRENTY	2YEARS		

Loak



LASER JET PRINTER

SL NO	MAKE/ MODE	ITEMS	SPECIFICATIONS	QTY	PRICE
1	HP		M3104FDWLASERJETALL-IN-ONEPRINTER	01	
		Core Function	Print, Scan and Copy		
		Original document feeder type	Automatic Document Feeders		
		Print Technology	Laser		
		Cartridge Technology	Composite Cartridge		
		Type of Printing	Monochrome (Black)		
		RAM Size (MB)	256		
		Features	fax		
		Operating System Compatibility	Windows 10 and Above, Linux, Mac, OS, Windows Server		
		Feeder capacity	31 to 40		
		Number of main paper tray	1		
		Print Paper Size	A4 and Legal		
		Minimum Print Speed per Minute	26 to 30		
		Auto Duplexing Printing/ Coping(2-sided Feature)	yes		
		Maximum Scan Area (Platen/ Flatbed Size)	44 and Legal		
		44 Scan Speed-Colour (Image Per Minute) @ 300 x 300 dpi	11 to 20		
		A4 ScanSpeed-Mono (ImagePerMinute) @ 300x 300 dp	Email-11to20		
		COPYING Reduction and Enlargement	yes		
		Total paper tray combined capacity	200		
		By pass paper tray	NO		
		Connective	USB Port/ Ethernet PORT/wife		
		Minimum yield of the cartridge Ink tonner supplied with machine as per	700		
		Minimum duty cycle	20,000		
		Power supply	Single phase AC 220-240V		
		Maximum power consumption	1300		
		Minimum operating temperature	10 degree		
		Minimum operating temperature	30		

(Signature)
S/d- Principal

Principal
Khaira College, Khaira
Balasore